

Exeter Children's Federation

Meeting of the Full Governing Body

Meeting Minutes

Clerk: Neil Keen

Date: 21 st March 2016	Venue: Wynstream Primary School	Time 18:30
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Present:

Peter Vickery	Local Authority Governor (Chair)
Martyn Boxall	Ex Officio (Executive Head Teacher)
Rebecca Bowden	Parent Governor
Michaela Young	Parent Governor
Terri-Anne Hornby	Co-opted Governor
Chris Neads	Co-opted Governor (Vice Chair)
Lisa Sayers	Co-opted Governor
Emma Bowler	Co-opted Governor
Gill Brown	Associate Governor (no voting rights)
Chris Briggs	Associate Governor (no voting rights)
David Coven	Staff Governor
Will Sweeney	Trust Governor
Grace Williams	Trust Governor

Apologies:

None	N/A
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3/1 **Apologies Received**

None

3/2 **Minutes of the previous meeting**

Agreed as an accurate record and signed by the chair.

3/3 **Completion of Register of Business Interests**

New governors completed the register of business interest

3/4 **Outline of Budget for the federation**

MB tabled the budget positions for Montgomery and Wynstream/Chestnut.

£1.2 million In age weighted pupil funding is generated in income for Montgomery. The budget is turning a £28k surplus which will go into teaching costs as the governors had already made a strategic decision to have more class teachers. Pupil Premium funding is also being used to keep class sizes down.

Estimated carry forward for Montgomery is £36k but MB indicated that money will need to be invested into ICT infrastructure to bring it up to date.

Wynstream/Chestnut budget has £402k income from early years funding for the Nursey and a high level (£500k) of income through deprivation index funding. Wynstream budget has a high expenditure on Teaching Assistant's as this is where additional support is needed.

There is a £250k surplus in the budget and MB explained that money will be invested in counselling services, SEN resources, play therapist services and 3 temporary teachers for a year.

There are staffing changes all incorporated within these budgets. MB explained that CB will be leaving his post and this can't be recruited yet because the Multi Academy Trust has not been formed. PV thanked Chris on behalf of the governing body for the fantastic job he has done.

CN explained that the federation need to start looking at the income streams and the formation of the trust will offer those opportunities.

CN proposed that both budgets are accepted and TAH seconded the proposal. Governors unanimously agreed to accept both budget positions.

3/5 **Academy/Multi Academy Trust Update**

MB explained that the consultation document has gone out to all stakeholders and that NK will distribute to all governors. Consultation meetings have been arranged at Montgomery on the 21st April and Wynstream on the 28th April (both commencing at 6pm) and it would be useful if governors could attend where possible.

The deadline for the consultation is the 9th May. Governors agreed to meet on Monday 16th May at 6.30pm at Montgomery to vote on academisation.

PV explained that he remains really impressed with the other schools that are considering joining the MAT. MB explained that there are a few little issues that need sorting out and some work to be done on due diligence when it comes to growing the size of the MAT.

3/6 **Head Teacher Reports to be received by Governing Body**

GB and CB both tabled their head teacher reports. Wynstream expect to see Global Development results to increase.

GB explained that the school need to focus on PSD as it is clear that pupils are lacking experiences to talk about and write about.

It is predicted that Year 1 phonics will increase to 81% and that reading will exceed the national benchmark by 5%.

12 children are currently having intense intervention.

CB & GB both commented that it has been difficult to get to grips with new assessment methods, lots of predictions make it really difficult. MB agreed that is has been a challenge but everyone has remained focused and done really well.

Governors thanked GB for the report.

CB explained that Attendance at Montgomery has increased for the 3rd year running.

High early years scores and thrive trained personnel mean that the school is starting to see these improvements.

CB is predicting 80% in KS1 for phonics testing. The school is working closely with Babcock to close the gaps for pupil premium children to ensure they get what they need.

Governors thanked CB for the report. PV commented that both reports were very positive and would like the thanks of the governing body to be conveyed to their teams.

3/7 **Portfolio Governor Visits**

PV explained that it is essential that governors start visiting and linking with the designated member of staff as this feeds into the school development plan. Governors can liaise directly with GB and CB to book a visit or can go through the clerk.

3/8 **EYFS Support Visit Note**

Governors noted that this visit had taken place

3/9 **Staffing Update/Structure**

MB informed governors that there were some changes planned for September. Long term the federation can only afford 2 assistant head teachers. Sarah Vickery will move to Wynstream for a year and Ali Harman will run KS1 at Montgomery.

3/10 **Behaviour Policy**

Alison Betts and CB are working on this policy and will make sure that it works across all sites. The policy will come to fgb for approval very soon.

3/11 **Safeguarding Training/Update for governors**

GB explained that a recent safeguarding audit highlighted the need for governors to have attended a training session on safer recruitment if they are going to be sitting on an interview panel. NK explained that he didn't think any of the previous Children's Learning Partnership governors had this training and would look into this and email governors with training dates.

3/12 **Part 2 Agenda Item**

Recorded under Part II minutes

3/13 **Any Other Business**

MB informed governors that a qualifying complaint had been made to ofsted and that all LADO procedures were put into motion. MB explained that the claims of the complaint were unfounded. Full reports were done and sent to the LA and to OFSTED.

MB explained that Montgomery had been flagged up by the Financial Intervention Panel (FIPS) because of an error that was submitted in the budget last year. MB has spoken to Sue Clarke about this and it is all fine.